

# SYLLABUS <sup>1</sup>

## 1. Information about the program

1.1 Higher education institution	Politehnica University Timisoara
1.2 Faculty <sup>2</sup> / Department <sup>3</sup>	Civil Engineering /Department of Communication and Foreign Languages
1.3 Chair	—
1.4 Field of study (name/code <sup>4</sup> )	Civil Engineering / 80
1.5 Study cycle	bachelor
1.6 Study program (name/code/qualification)	Civil Engineering in English / 10 / Engineer

## 2. Information about the discipline

2.1 Name of discipline/ formative category <sup>5</sup>	English /Second language						
2.2 Coordinator (holder) of course activities							
2.3 Coordinator (holder) of applied activities <sup>6</sup>	assistant professor Dr. Elena Claudia Constantin						
2.4 Year of study <sup>7</sup>	1	2.5 Semester	2	2.6 Type of evaluation	D	2.7 Type of discipline <sup>8</sup>	DI

## 3. Total estimated time – hours / semester: direct teaching activities (fully assisted or partly assisted) and individual training activities (unassisted) <sup>9</sup>

3.1 Number of fully assisted hours / week	2 of which:	3.2 course		3.3 seminar / laboratory / project	2
3.1* Total number of fully assisted hours / semester	28 of which:	3.2* course		3.3* seminar / laboratory / project	28
3.4 Number of hours partially assisted / week	of which:	3.5 training		3.6 hours for diploma project elaboration	
3.4* Total number of hours partially assisted / semester	of which:	3.5* training		3.6* hours for diploma project elaboration	
3.7 Number of hours of unassisted activities / week	1 of which:	additional documentary hours in the library, on the specialized electronic platforms and on the field			
		hours of individual study after manual, course support, bibliography and notes			0,5
		training seminars / laboratories, homework and papers, portfolios and essays			0,5
3.7* Number of hours of unassisted activities / semester	14 of which:	additional documentary hours in the library, on the specialized electronic platforms and on the field			
		hours of individual study after manual, course support, bibliography and notes			7
		training seminars / laboratories, homework and papers, portfolios and essays			7
3.8 Total hours / week <sup>10</sup>	3				
3.8* Total hours /semester	42				
3.9 Number of credits	2				

## 4. Prerequisites (where applicable)

4.1 Curriculum	•
4.2 Competencies	• Level of English- A2/B1

<sup>1</sup> The form corresponds to the Discipline File promoted by OMECTS 5703 / 18.12.2011 and to the requirements of the ARACIS Specific Standards valid from 01.10.2017.

<sup>2</sup> The name of the faculty which manages the educational curriculum to which the discipline belongs

<sup>3</sup> The name of the department entrusted with the discipline, and to which the course coordinator/holder belongs.

<sup>4</sup> The code provided in HG no.140 / 16.03.2017 or similar HGs updated annually shall be entered.

<sup>5</sup> Discipline falls under the educational curriculum in one of the following formative disciplines: Basic Discipline (DF), Domain Discipline (DD), Specialist Discipline (DS) or Complementary Discipline (DC).

<sup>6</sup> Application activities refer to: seminar (S) / laboratory (L) / project (P) / practice/training (Pr).

<sup>7</sup> Year of studies in which the discipline is provided in the curriculum.

<sup>8</sup> Discipline may have one of the following regimes: imposed discipline (DI), optional discipline (DO) or optional discipline (Df).

<sup>9</sup> The number of hours in the headings 3.1 \*, 3.2 \*, ..., 3.8 \* is obtained by multiplying by 14 (weeks) the number of hours in headings 3.1, 3.2, ..., 3.8. The information in sections 3.1, 3.4 and 3.7 is the verification keys used by ARACIS as: (3.1) + (3.4) ≥ 28 hours / wk. and (3.8) ≤ 40 hours / wk.

<sup>10</sup> The total number of hours / week is obtained by summing up the number of hours in points 3.1, 3.4 and 3.7.

**5. Conditions** (where applicable)

5.1 of the course	<ul style="list-style-type: none"> <li>• Video projector, laptop, white/black board</li> </ul>
5.2 to conduct practical activities	<ul style="list-style-type: none"> <li>• Video projector, laptop, white/black board</li> </ul>

**6. Specific competencies** acquired through this discipline

Specific competencies	<ul style="list-style-type: none"> <li>• Use English to understand work related documentation</li> </ul>
Professional competencies ascribed to the specific competencies	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>
Transversal competencies ascribed to the specific competencies	<ul style="list-style-type: none"> <li>• Documentation in Romanian and foreign language, in view of professional and personal development, via continuous learning and efficient adaptation to the new technical specifications</li> </ul>

**7. Objectives of the discipline** (based on the grid of specific competencies acquired - pct.6)

7.1 The general objective of the discipline	<ul style="list-style-type: none"> <li>• consolidate the previous knowledge</li> <li>• develop academic skills( speaking, reading, listening , writing)</li> <li>• develop analytical thinking related to cultural and technical events</li> </ul>
7.2 Specific objectives	<ul style="list-style-type: none"> <li>• Use English to understand work related documentation.</li> <li>• Making them aware of the importance of a good level of general English for their personal development</li> </ul>

**8. Content**<sup>11</sup>

8.1 Course	Number of hours	Teaching methods <sup>12</sup>
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<sup>11</sup> It details all the didactic activities foreseen in the curriculum (lectures and seminar themes, the list of laboratory works, the content of the stages of project preparation, the theme of each practice stage). The titles of the laboratory work carried out on the stands shall be accompanied by the notation "(\*)".

<sup>12</sup> Presentation of the teaching methods will include the use of new technologies (e-mail, personalized web page, electronic resources etc.).

Bibliography <sup>13</sup>		
<b>8.2 Applied activities <sup>14</sup></b>	<b>Number of hours</b>	<b>Teaching methods</b>
Develop the communication skills speaking about the engineering profession( studies, interest, plans) Professional interaction( conferences, presentations )	12	conversation, mock interviews audition, Power Point presentation, selecting and extracting information /note taking/ developing academic skills
Applying for a job( writing, CV, letters of application, interview techniques)	12	
Revision and Assessment	4	
Bibliography <sup>15</sup> Powell, Mark , In Company, Macmillan, 2002 WILLIAMS, I., English for Science and Engineering, Thomson, 2007 Soars, J., Soars, L., New Headway, OUP, 1992 Constantin, E.C., Communicating in multi-cultural Europe,2011, <a href="http://www.cls.upt.ro/files/conferinte/proceedings/PCTS%204-2012/04_PCTS_4_2011_Constantin_pp31_40.pdf">http://www.cls.upt.ro/files/conferinte/proceedings/PCTS%204-2012/04_PCTS_4_2011_Constantin_pp31_40.pdf</a>		

**9. Corroboration of the content of the discipline with the expectations of the main representatives of the epistemic community, professional associations and employers in the field afferent to the program**

<ul style="list-style-type: none"> <li>• Being able to adapt better in a multicultural society and find a better job anywhere in the EU</li> <li>• Being better awareness of culture, national and European can lead to the personal development of the students</li> </ul>
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**10. Evaluation**

Type of activity	10.1 Evaluation criteria <sup>16</sup>	10.2 Evaluation methods	10.3 Share of the final grade
<b>10.4 Course</b>			
<b>10.5 Applied activities</b>	<b>S:</b> evaluate the ability to express correctly in English in various situations, formal and informal, to understand a written / spoken message	Written test Homework, participation during seminars	50% 50%
	<b>L:</b>		
	<b>P<sup>17</sup>:</b>		
	<b>Pr:</b>		
<b>10.6 Minimum performance standard (minimum amount of knowledge necessary to pass the discipline and the way in which this knowledge is verified <sup>18</sup>)</b>			
<ul style="list-style-type: none"> <li>• 5 for 40% correct answers at the test and 50% participation at the seminars</li> </ul>			

**Date of completion**

**Course coordinator**

**Coordinator of applied activities**

<sup>13</sup> At least one title must belong to the discipline team and at least one title should refer to a reference work for discipline, national and international circulation, existing in the UPT library.

<sup>14</sup> Types of application activities are those specified in footnote 5. If the discipline contains several types of applicative activities then they are sequentially in the lines of the table below. The type of activity will be in a distinct line as: "Seminar:", "Laboratory:", "Project:" and / or "Practice/training".

<sup>15</sup> At least one title must belong to the discipline team.

<sup>16</sup> Syllabus must contain the procedure for assessing the discipline, specifying the criteria, methods and forms of assessment, as well as specifying the weightings assigned to them in the final grade. The evaluation criteria shall be formulated separately for each activity foreseen in the curriculum (course, seminar, laboratory, project). They will also refer to the forms of verification (homework, papers, etc.)

<sup>17</sup> In the case where the project is not a distinct discipline, this section also specifies how the outcome of the project evaluation makes the admission of the student conditional on the final assessment within the discipline.

<sup>18</sup> It will not explain how the promotion mark is awarded.

24.01.2018

**Head of Department  
(signature)**

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**(signature)**

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**Date of approval in the Faculty  
Council <sup>19</sup>**  
12.02.2018

**(signature)**

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**Dean  
(signature)**

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<sup>19</sup> The endorsement is preceded by the discussion of the board's view of the study program on the discipline record.